

AGANANG

LOCAL MUNICIPALITY



Section 72/ Mid-Year Budget and Performance Assessment Report 2014/15

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GLOSSARY OF WORDS/SYMBOLS

1. **SDBIP** : Service Delivery and Budget Implementation Plan
2. **KPA** : Key Performance Area
3. **DKPA** : Departmental Key Performance Area
4. **DKPI** : Departmental Key Performance Indicator
5. **BASELINE** : Current Status
6. **ANNUAL TARGET** : Scope of work in relation to the KPA
7. **SYMBOL #** : Number
8. **QUARTER** : Period of three months
9. **SYMBOL %** : Percentage
10. **SYMBOL h/h** :Households
11. **RoD** Record of Decision
12. **R value** **Amount spend or generated in particular KPI**
13. **Outline of percentages and symbols(below)**

1. Introduction

In line with performance regulations and performance legislations, municipalities are expected to continuously review their performance and provide necessary remedial actions wherever under achievement is detected. As per the institutional performance plan (SDBIP) against the set targets in the IDP/Budget, Aganang Municipality has profiled its Performance for the quarter ending 31 December 2014 and such report is here presented to all governing structures and interested stakeholders. The Section 72/Mid-year organisational performance report covers overall summary of activities planned for the first half of the year, budget spending, challenges and recommendations.

2. Background

Organisational performance management has become critical in both private and public sector alike. Equally Municipalities are expected to put in place systems and mechanisms for performance management both in terms of individual and overall organisational performance. The following pieces of legislations pertaining Local Government environment are critical to this noble goal.

- Section 39-41 of the Municipal Systems Act , Act no 32 of 2000'a municipality must develop performance management system, monitor and review performance management ,set appropriate key performance indicators, set measurable performance targets, take steps to improve performance and establish a process of regular reporting to Municipal governance structures and stakeholders

Section 72 of the Municipal Finance Management Act, Act no 56 of 2003 states that "the accounting officer of the municipality must no later than 25 January each year assess the performance of the Municipality during the 1st half of the year considering amongst others:

- Monthly statements referred to in terms of Sec 71
- Municipality' service delivery performance during the first half of the year, and the service delivery targets and performance indicators as contained in the SDBIP.

In terms of Municipal performance regulation of 2001 must develop and implement mechanisms, systems and processes for the monitoring and measurement and review of performance in respect of the key performance indicators and performance targets set by it. These mechanisms, systems and processes for monitoring must for provide for amongst others:

- reporting to council at least twice a year
- enables the Municipality to detect under-performance and
- provide for corrective measures

It is against this backdrop that the Section 72/mid-year budget and performance assessment report 2014/15 has been compiled for consideration.

3. Financial Analysis

3.1. Background

The municipality has adopted the budget for the 2014/15 financial year during the month of May 2013. It is a legislative requirement that the budget be approved before the start of the financial year. The budget was implemented from the 01 July 2014.

The budget includes both revenue and expenditure which are divided into operating and capital. In terms of own revenue, the municipality is still encountering challenges relating to property rates.

The budget was captured on the financial system during the second quarter of the financial year and there were some challenges encountered.

We could not access the captured budget on the system which led to challenges in terms of capturing expenditure transaction on the system. The transactions which were not captured during the first two quarters will be captured in January and February of the third quarter.

3.2. Financial Performance

3.2.1. Grants & Subsidies

A total of R 93,869,000.00 was received from National treasury between the month of July 2014 to November 2014 which.

Main Source	Total annual Budget	Six Months budget/target	Six Months Actual	Variance for Six Months	Variance For The Year	Reasons for variance
Equitable shares	R 98 119 000	R 71 544 000	R 71 544 000	R 0	R 26,575,000	Remaining Transfers still to be made during second term.
Municipal system improvement grant	R 934 000	R 934 000	R 934 000	R 0	R 0	None
Local government finance management grant	R 1 800 000	R 1 800 000	1 800 000	R 0	R 0	None
Municipal infrastructure grant	R 32 157 000	R 18 516 000	R 18 516 000	R 0	R 13,641,000	Remaining Transfers still to be made during second term.
Expanded public works	R 1 536 000	R 1 075 000	R 1 075 000	R 0	R 461,000	Remaining Transfers still

						to be made during second Half of the year.
Totals	R 134,546,000	R 93,869,000	R 93,869,000	R 0	R 40,677,000	

3.2.2. Operating Income

Property rates

During the first term, no payment for property rates was received from Department of Rural Development. Engagements are still continuing to ensure that the Department pays the bill as it is supposed to.

Interest on outstanding Debtors

An amount of R 1 100 325 was budgeted for interest on debtors. For the current financial year 2014/15 Department of Rural Development has not paid the debt for property rates and this is linked to revenue from interest on outstanding debt.

Rental of facilities

The budget for Rental of facilities is R 300 000. To date, we have collected R 150 263. No challenge was encountered other than the fact that we don't have a lot of facilities to rent.

Operating income per item

Main Source	Total annual Budget	Six Months budget/target	Six Months Actual	Variance for Six Months	Variance For The Year	Reasons for variance
Interest received-Investment	R 2 100 303	R 1 050 156	R 1 431 086	R 380 930	R 669 217	Projection was based on straight-line method, hence the variance
Rent of facilities and equipment	R 300 000	R 150 000	R 150 263	R 263	R 149 737	None
Property rates	R 10 370 070	R 5 185 035	R 0	(R 5 185 035)	(R 10 370 070)	Variance due to None payment by Department of

						Rural Development during the first term.
Skills development reimbursement	R 739 318	R 369 659	R 34 662	(R 334,997)	(R 704,656)	Projection was based on straight-line method, hence the variance
Traffic fines	R 600 000	R 300 000	R 162 979	(R 137,021)	(R 437,021)	Projection was based on straight-line method, hence the variance
Traffic income license & permits	R2 700 000	R 1 350 000	R 554 879	(R 795,121)	(R 2,145,121)	Projection was based on straight-line method, hence the variance
Other income	R 3 615 850	R 1 807 925	R 557 240	(R 1 250 685)	(R3 058 610)	Projection was based on straight-line method, hence the variance
Interest on debtors	R 1 100 325	R 550 163	R 0	(R 550 163)	(R 1 100 325)	Projection was based on straight-line method, hence the variance
Totals	R 21 525 866	R 10 762 933	(R 2 891 109)	(R 7 871 824)	(R 18 634 757)	

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3.2.3. Operational and Capital Expenditure

3.2.3.1. Operating Expenditure

Remuneration of councillors and staff

Staff Remunerations and benefits have to date spent 37% due to non-filling of vacant and replacement positions as budgeted for also due to a saving that was made during municipal employees industrial action.

To date councillors remunerations and benefits have consumed 47%.

Other Operating Expenditure

There are votes that have overspent and some which have underspent and should be adjusted.

The votes that have overspent or are on the edge of been exhausted just to mention a few are outlines as follows:

Employee Costs/Salaries

a) Redemption of Leave

The Budget for this item is R 163 500.00 and to date an amount of R 189 082.30 has been spent as at 31 December 2014 and this represents 116% of the budget. An adjustment is necessary for this line item

b) Subsistence and Travel Allowance for employees

The subsistence and travel for employees had a budget of R 707 148.40 and expenditure as at 31 December 2014 amount to R 754 387.72 which represent 107% of the budget. The subsistence and travel for employees will require an adjustment.

c) Housing subsidy

The amount budgeted for Housing subsidy for employees is R 135 504.00 and to date we spent R 124 808.55 which represents 92 % of the budget. An adjustment is necessary to avoid overspending in the second term.

Rental –Office Equipment

The expenditure item for rental of office equipment had a budget of R 1 158 000.00 which to date it has spent R 553 475.52 as at 31 December 2015 which represents 48% of the budget.

Motor Vehicle Expenses and Toll Fees

The original budget for this expenditure item amounts to R 995 000.00 and as at 31 December 2015 an amount of R 496 584.08 was spend which represent 50% of the budget.

IT Management

This budget Item has a budget of R 2 050 000.00 and to date R 1 482 881.79 was spent and this represents 72% of the budget, an adjustment may be necessary.

Legal Fees

An amount of R 350 000.00 was budgeted for Legal fees and to date R 521 417.38 was spent which represents 149% of the budget. A budget adjustment is necessary depending on the current pending legal cases as well.

3.2.3.2. Capital Expenditure

Roll-over Projects 2014/15

The municipality made an application to National Treasury for the approval of roll-over amounts for the purpose of completing the projects during the current financial year and the application was successful. The projects have been implemented whereas some have been completed and others are still under construction.

Of current year's budget, there is no spending on capital assets and infrastructure budget which might lead to roll overs. From roll over fund the amount spent is R6,181,962.77

Mid-year Capital expenditure 2014/15

During the Current year, there is no spending on Capital projects. Appointments for Infrastructure projects have not yet been made. Only one appointment for Rampuru Internal Streets was made. Procurement processes for Capital Projects are underway and appointments are expected to be made by the beginning of February.

3.2.3.3. Mid-year Operational and Capital expenditure

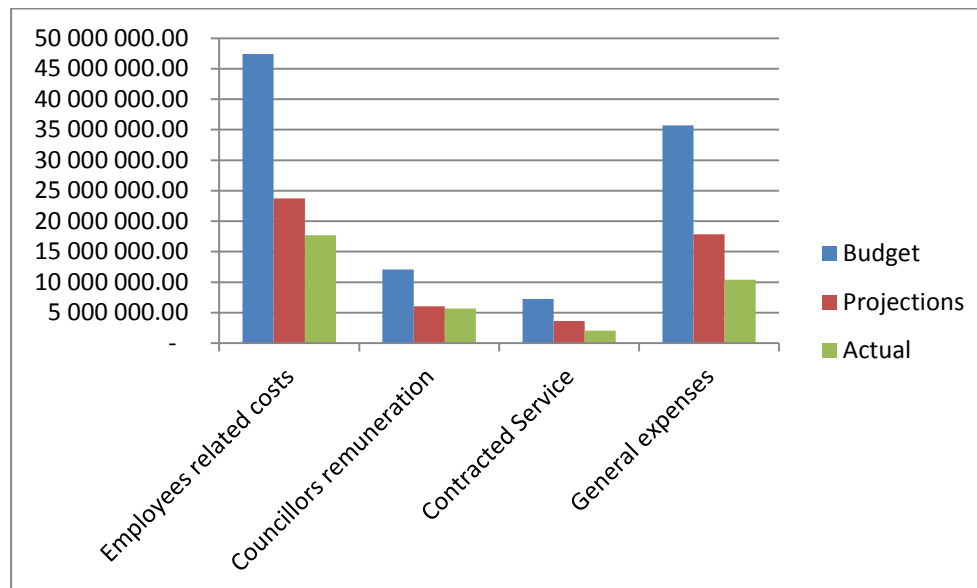
Main Source	Total annual Budget	Six Months budget/target	Six Months Actual	Variance for Six Months	Variance for the year
Operational Expenditure					
Salaries and wages	R 47 416 021.29	R 22 949 877.27	17 683 907.13	(R 5 265 970.14)	(R 29 732 114.16)
Councillors, Magoshi and Ward committees remuneration	R 12 066 364.48	R 6 033 182.24	R 5 681 441.63	(R 351 740.61)	(R 6 384 922.85)
Ward committees allowance	R 2 428 800.00	R 1 214 400.00	R 1 204 685.58	(R 9 714.42)	(R 1 224 114.42)
Communication	R 337 100.00	R 0.00	R 0	R 0	(R 337 100.00)
Catering	R 525 500.00	R 0.00	R 114 297.45	R 114297.45	(R 411 202.55)
Professional fees	R 700 000.00	R 350 000.00	R 360 204.15	R 10 204.15	(R 339 795.85)
Repairs and maintenance	R 5 331 477.25	R 2 665 738.63	R 428 252.54	(R 2 237 486.09)	(R 4 903 224.71)

Electricity water and rates	R 920 000.00	R 460 000.00	R 280 888.92	(R 179 111.08)	(R 639 111.08)
IT management	R 2 050 000.00	R 1 025 000.00	R 1 482 881.79	R 457 881.79	(R 567 118.21)
Security	R 5 230 316.72	R 2 615 158.36	R 1 280 711.08	(R 1 334 447.28)	(R 3 949 605.64)
Telephone	R 850 000.00	R 425 000.00	R 211 631.04	(R 213 368.96)	(R 638 368.96)
Public participation	R 1 085 000.00	R 529 000.00	R 531 916.00	(R2916.00)	(R 553 084.00)
Advertisement	R 400 000.00	R 200 000.00	R 118 334.35	(R 81 665.65)	(R 281 665.65)
Accommodation	R 2 853 080.00	R 1 426 540.00	R 698 371.98	(R 728 168.02)	(R2 154 708.02)
S & T(Employees)	R 707148.40	R 353 574.20	R 754 387.72	(R 400 813.52)	(R47 239.32)
S&T (Councillors)	R850 000.00	R425 000.00	R499 975.73	(R74 975.73)	(R350 024.27)
Audit fees	R 1 850 000.00	R 1 850 000.00	R 847 662.81	(R 1 002 337.19)	(R 1 002 337.19)
Capital Expenditure					
Buildings	R 1 600 000.00	R 800 000.00	R 0	(R 800 000.00)	(R 1 600 000.00)
Plant, tools & Equipment	R 5 010 000.00	R 2 050 000.00	R 0	(R 2 050 000.00)	(R 5 010 000.00)
Office furniture & Equipment	R 1 836 220.00	R 918 110.00	R 779 768.49	(R 138 341.51)	(R 1 056 451.51)
Motor vehicle	R 1 300 000.00	R 650 000.00	0	(R 650 000.00)	(R 1 300 000.00)
Construction of Land Fill Site	R 4 000 000.00	R 0.00	R 0	R 0	(R 4 000 000.00)
Creches	R 3 760 000.00	R 1 880 000.00	R 0	(R 1 880 000.00)	(R 3 760 000.00)
Roads	R 23 700 000.00	R 11 850 000.00	R 0	(R 11 850 000.00)	(R 23 700 000.00)
Electricity	R 2 500 000.00	R 1 250 000.00	R 0	(R 1 250 000.00)	(R 2 500 000.00)

Refurbishment of Animal Pound	R 1 000 000.00	R 0.00	R 0	R 0	(R 1 000 000.00)
Sports Facilities	R 4 500 000.00	R 2 250 000.00	R 0	(R 2 250 000.00)	(R 4 500 000.00)
Land	R 3 500 000.00	R 0.00	R 0	R 0	(R 3 500 000.00)
Totals	R 138 307 028.14	R 63 392 006.50	R 31 006 582.96	(R 30 964 715.54)	(R 102 890 216.78)

3.2.4. Overall budget spending

Graphic representation of budget spending during the 2nd Quarter of the year 2014/15



4. Comments on Annual Report 2013/14

2013/14 has been a successful year though however there were challenges encountered amongst others;

2013/14 Challenge/s	Effect	2014/15 Corrective measures
Some Projects were rolled over as reflected.	Delay in service delivery	Speed-up the Implement of demand management
High vacancy rate at Budget and Treasury	Inefficiency and ineffectiveness	Speed up the process of appointing Officials in Finance.

5. Organisational Performance Challenges

The following organisational performance challenges needs attention in order to turn things around.

- Most infrastructure projects are still at tender stage raising potential for possible roll overs
- Some key positions especially in the SCM Unit are still vacant causing delays in the implementation of the demand management plan.
- Late appointment of service providers also causing service delivery delays
- Poor spending on the allocated conditional grants

Recommendations

- Proper planning is necessary especially with service delivery orientated projects in order to fast track delivery of key services and the implementation of the IDP
- Speeding up the filling of the vacant and replacement positions to fast track procurement processes in the supply chain management unit and also spending on the conditional grants.
- That the SDBIP be revised in line with the adjustments made regarding budgets

Assessment guideline

The criteria used as a basis for the audit conclusion are as follows:

INTERNAL AUDITOR'S CONCLUSION	DESCRIPTION
0 – 40	Unacceptable performance
41 - 60	Unsatisfactory Performance
61 - 80	Acceptable Performance
81 – Above	Excellent Performance

Summary of Mid-year/Second Quarter Performance 2014/15

This table represents the 2nd quarter performance against approved Service Delivery Implementation Plan (SDBIP).

Department	Targets achieved	Targets not achieved	Targets not verified	Conclusion
Corporate Services	18%	59%	24%	Unacceptable
Technical Services	0%	95%	5%	Unacceptable
Community Services	58%	42%	0%	Unsatisfactory
Local Economic Development and Planning	33%	67%	0%	Unacceptable
Budget and Treasury	25%	75%	0%	Unacceptable
Municipal Manager and Mayor's Office	20%	55%	25%	Unacceptable

DETAILED 2014/15 MID YEAR SDBIP REPORT

KEY PERFORMANCE ARE 1. INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE												
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY												
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMEN TAL OWNER	2013/14 BASELIN E/ STATUS QUO	2014/15 ANNUAL TARGET/ PERFORMA NCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measur ement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPE X	REVE NUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)				
											PROJ	ACT	EXPL FOR VARIANCE	CORREC TIVE MEASUR ES	POE
ITOD 1	Effective office automation (Rental of Office machines)	Provision of a seamless administration through rental of uninterrupted office machines	Senior Manager Corporate Services	14	14 rented and operational machines	R1m	N/A	N/A	N/A	Number Office machines rented and maintained	14 rented and operational machines	14	Sometimes requests for packages are submitted late	Packages need to be submitted to Registry at least two days before.	Service Level Agreement on rental of office machines
ITOD 10	Telephone Management	Manage telephone usage to the limit through introduction of cost saving mechanisms	Senior Manager Corporate Services	100%	100%	R850 000	N/A	N/A	N/A	percentage	66%	0%	The procurement process for the configuration of Network switches is still pending finalisation	Prompt finalisation of the procurement process on the configuration of Network switches	Least cost router reports
ITOD 11		ensure timeous payment of telephone invoices	Senior Manager Corporate Services	12 invoices	12 timeous payment of telephone invoices		N/A	N/A	N/A	Number (Cumulative)	6 timeous payment of telephone invoices	06	None	None	Copies of paid invoices
ITOD 12	IT management	Ensure integrated responsive ICT services (software licence renewal, network & website maintenance)	Senior Manager Corporate Services	100%	100%	R2,5m	N/A	N/A	N/A	percentage	100%	70%	The internet service was down for the greater part of quarter one due to the fact that SITA main server was	The service provider (SITA) was engaged to ensure the availability of Internet service	Invoices for service rendered and availability of service

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
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OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	2014/15 ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)				
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE
ITOD 13		Provision of IT Equipment (Computers, server rack, ICT repairs & maintenance and fire detectors)	Senior Manager Corporate Services	100%	100%		N/A	N/A	N/A	Percentage	100%	50%	not functioning The bids for computers and server racks were advertised, but later cancelled after the full procurement process had been undertaken	The procurement process need to be performed promptly by those who are responsible for that function	Invoices for service rendered
ITOD 14		Ensure internet linkage between remote offices and main office & maintenance of the high speed line	Senior Manager Corporate Services	0	5 remote offices connected to the main office		N/A	N/A	N/A	Number (not Cumulative)	100%	50%	Awaiting appointment of service provider. The bid adjudication committee has long made the recommendation	Urgent appointment of the service provider	Appointment letter and service level agreement
ITOD 15	Purchase Office Furniture & Equipment's	Ensure availability office furniture and equipment	Senior Manager Corporate Services	100%	100% purchase of furniture required	R700 000	N/A	N/A	N/A	percentage	100% purchase of furniture required	0% (Targeted for quarter four)	None	None	Paid Invoices for furniture
ITOD 16	Repairs and maintenance	Ensure continuous repairs and maintenance of office furniture	Senior Manager Corporate Services	100%	100% repair and maintenance of furniture	R35 000	N/A	N/A	N/A	percentage	100% repair and maintenance of furniture	100%	The service was for the adjustment of council chamber chairs	None	Copy of purchase order and supplier Invoice

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						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)				
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE
ITOD 17	Buildings Maintenance	Ensure that municipal buildings are maintained to a habitable condition	Senior Manager Corporate Services	100%	100%	R1,6m	N/A	N/A	N/A	percentage	100%	80%	bid for toilet consumables was advertised, but later cancelled after the full procurement process had been undertaken	To speed up the process of appointment of service provider	Copy of approved specification and copies of invoices for service done
ITOD 18	Electricity, Water & Rates	Minimise incidents of power cuts by efficiently processing outstanding electricity bills	Senior Manager Corporate Services	12	12 paid electricity invoices	R920 000	N/A	N/A	N/A	Number Electricity invoices paid on time	100%	100% (06 out of 06)	None	None	Copies of paid invoices
ITOD 19	Books, periodicals & publications	Ensure continuous update of the institutional memory through provision of books and periodicals	Senior Manager Corporate Services	100%	100%	R151 000	N/A	N/A	N/A	percentage	100%	100%	None	None	Copies of purchase order, delivery note and supplier Invoice
ITOD 20	Licenses-motor vehicles, TV	Ensure that municipal fleet is always maintained at road worthy standards and that licenses are renewed	Senior Manager Corporate Services	100%	100% renewal of vehicles and TV's	R95 000	N/A	N/A	N/A	percentage	100% renewal of vehicles and TV's	100%	None	None	Copies of paid motor vehicles licences

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REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	2014/15 ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)				
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE
ITOD 21	Training and capacity building	Ensure continuous capacitation of Staff and Learnerships through training	Senior Manager Corporate Services	12	49 (Training programmes)	R1 174 725 M	N/A	N/A	N/A	Number (Cumulative)	10	12	None	None	Training report and proof of payments for the service providers
ITOD 22		Ensure continuous capacitation of Councillors through training programmes	Senior Manager Corporate Services	02	02 (Training programmes)	R 600 500	N/A	N/A	N/A	Number (not Cumulative)	Targeted for quarter four	12 Councillors are currently attending MDP Training	None	None	None
ITOD 23	Mayoral Bursary	Popularise and administer mayoral bursary through payment of student fees	Senior Manager Corporate Services	01	11	R450 000	N/A	N/A	N/A	Number Learners registered through Mayoral Bursary	Targeted for quarter three	Targeted for quarter three	None	None	None
ITOD 24	Management of leave	Percentage prompt approval of leave in the ESS module	Senior Manager Corporate Services	100%	100% leave approvals in the ESS module	R0,00	N/A	N/A	N/A	Percentage leaves approved	100% leave approvals in the ESS module	50%	The ESS module was only implemented in the second quarter	All Users and Supervisors are encouraged to process their leave in the system	Electronic leave processing
ITOD 25	Management of overtime	Percentage pre-approval of overtime work for staff	Senior Manager Corporate Services	100%	100% approved overtime work	R0,00	N/A	N/A	N/A	Percentage overtime claims approved	100% approved overtime work	100%	None	None	Personnel advices

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						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)				
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE
ITOD 26	Performance management system ("PMS")	development and signing of performance agreements with staff	Senior Manager Corporate Services	6	105 signed performance agreements	R0,00	N/A	N/A	N/A	Number staff members with signed performance agreements	105 signed performance agreements	0	There has been delays in the implementation of the PMS system owing to staff buy in	The Department Managers must sign the performance agreements for all their Officials, and submit same to HR Unit	Signed performance agreements
ITOD 27		Conduct organisational performance reviews	Senior Manager Corporate Services	2	2 performance reviews conducted	R0,00	N/A	N/A	N/A	Number organisational performance review conducted	1 2013/14 annual performance reviews	1	None	None	Organisational performance review report
ITOD 28	Staff provisioning	Number new and replacement positions filled in terms of approved organogram	Senior Manager Corporate Services		40 filled new and replacement positions	R0,00	N/A	N/A	N/A	Number positions filled (new and replacements)	20	13 (Viz: Media Liaison Officer; 2x Plant Operators; 2x Traffic Officers; 2x Examiners; Driver-Waste Management; Manager-Budget &	10 other positions are pending final approval after Interviews have been conducted in December 2014 already, (viz: Committee Clerk; Snr Procurement Officer; 2x	To finalise the appointment process for the remaining positions without any delay	Appointment letters, Interview registers and appointment reports

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						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)					
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE	
ITOD 29	Job Evaluation	Implement the job evaluation system in the Municipality	Senior Manager Corporate Services		1 job evaluation process conducted and finalised	R400 000	N/A	N/A	N/A	1 Job evaluation report	1 job evaluation process conducted and finalised	1 (Process is still underway)	The process of job descriptions and job coding for all the positions has been completed. Currently we are awaiting the green light from Deloitte to finalise the actual job evaluation	To continuously engage with Salga and Deloitte for the prompt finalisation of the job evaluation process	Confirmation status report from Salga	
ITOD 30	Policies and By-laws	Review of the policies and by-laws	Senior Manager Corporate Services	0	9 by laws	R0,00	N/A	N/A	N/A	9 by – laws reviewed	Targeted for quarter four	Targeted for quarter four	None	None	Copy of Council resolution	

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE												
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/STATUS QUO	2014/15 ANNUAL TARGET/PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)				
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE
ITOD 31			Senior Manager Corporate Services	100%	100% policy review	R0,00	N/A	N/A	N/A	Number municipal policies reviewed	Targeted for quarter four	Targeted for quarter four	None	None	Copy of Council resolution
ITOD 32	Employment equity ("EE")	Implement the EE plan, and submission of annual EE report	Senior Manager Corporate Services	1 EEP and EER	1 EER	R0,00	N/A	N/A	N/A	Number EE Plan and EE Report submitted on time	1 EEP and EER	1 EEP has been adopted and is in place, the EER is still in draft and will be ready for submission by the deadline date	None	None	EER submission report
ITOD 33	Sound labour relations	Percentage provision of sound labour relations	Senior Manager Corporate Services	100%	100%	R0,00	N/A	N/A	N/A	Percent labour advises provided	100%	100%	None	None	Labour law advice in the form of documentation is available.
ITOD 34	Contracts and litigations	Percentage management of contracts and litigations	Senior Manager Corporate Services	100%	100%	R0,00	N/A	N/A	N/A	Percent contract and litigation management	100%	100%	None	None	Report outlining progress is available.
ITOD 39	Motor Vehicles	Increase the municipal fleet based on need assessment	Senior Manager Corporate Services		3	R 1,3M	N/A	N/A	N/A	Number new fleet added to the municipal pool	Targeted for quarter two	0	The bid for motor vehicles was advertised, but later cancelled after the full procurement	To speed up the procurement process for the municipal vehicles	Copies of specifications and bid adjudication report

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT													
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE													
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY													
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/STATUS QUO	2014/15 ANNUAL TARGET/PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER					
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)					
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE	
														process had been undertaken		
ITOD 40		Maintain municipal fleet in a working condition	Senior Manager Corporate Services	100%	100%	R520 000	N/A	N/A	N/A	Percent municipal fleet maintained in working order	100%	100%	None	None	Service Invoices from the Dealerships	
ITOD 41		Manage fleet fuel and toll fees consumption and develop costs saving measures	Senior Manager Corporate Services	100%	Fuel costs saving measures developed and utilised	R955 000	N/A	N/A	N/A	Number fuel costs saving measures introduced and implemented	Introduction and implementation of fuel cost saving measures	Log books authorised for all official trips undertaken	None	None	Ned-fleet reports	
ITOD 42	Records management	Implement electronic records management system	Senior Manager Corporate Services	1 (Manual filing system)	1 Electronic municipal record system		N/A	N/A	N/A	Number (not Cumulative)	1 Electronic municipal record system	0	Specification for electronic records management has since been forwarded to the relevant department for bid advertising	The speed up the procurement process	Copy of specification submitted	
ITOD 43	Employee Assistant programmes	Develop programmes and conduct employee wellness sessions	Senior Manager Corporate Services	03	05 (Programmes)	R260 000	N/A	N/A	N/A	Number sessions conducted on employee wellness	12 Session in the second quarter	0	Municipality took a decision to curb sporting teams from participating in the annual	To conduct further employee assistance programme in the third quarter	Attendance registers	

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT																	
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE																	
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY																	
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	2014/15 ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER									
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)									
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE					
																		SADEC games due to loss of working time experienced during the industrial action in August-September 2014		
ITOD 44	Membership and Registration	Ensure affiliation of staff & Councillors to professional bodies	Senior Manager Corporate Services	14	14	R1, 3m	N/A	N/A	N/A	Number membership and registration requests processed	14	5	Needs driven activity	To implement further staff affiliations in the third quarter	Copies of supplier invoices					
ITOD 45	Professional fees	Utilise available expertise to save municipal costs attracted through litigations and lawsuits	Senior Manager Corporate Services	100%	Costs saving measures developed to down scale costs related to litigations and lawsuits	R700 000	N/A	N/A	N/A	Number costs saving measures developed to down scale costs related to litigations and lawsuits	100%	0%	Litigations are not predictable at all, and for all such cases the Municipality has accordingly engaged the services of Practising Attorneys	To appoint a Practising Attorney to the position of Legal Manager in order to avoid the high costs related to litigations	YTD expenditure on legal costs budget					
ITOD 46	Salaries	Properly calculate and submit personnel salary	Senior Manager Corporate Services	12	12	R59, 4m	N/A	N/A	N/A	Number personnel salary information submitted	6 (In quarter 2)	05	Late submission of salary changes in the month of	To ensure timely submission of personnel	Register for personnel advice					

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT													
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE													
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY													
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	2014/15 ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER					
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (JULY – DECEMBER 2014)					
											PROJ	ACT	EXPL FOR VARIANCE	CORRECTIVE MEASURES	POE	
		information to Budget and Treasury within stipulated time frame									within stipulated time frame to Budget and Treasury			September 2014.	salary information to Budget and Treasury	
ITOD 47	Landscaping	Ensure beautification of the municipal grounds through landscaping	Senior Manager Corporate Services	0	1	R200 000	N/A	N/A	N/A	Number municipal grounds beautified	Targeted for quarter two	0%	Specification for landscaping has since been forwarded to the relevant department for bid advertising	The speed up the procurement process	Copies of approved specifications submitted	
ITOD 48	Paving	Ensure beautification of the municipal grounds through paving	Senior Manager Corporate Services	0	1	R300 000	N/A	N/A	N/A	Number (not Cumulative)	Targeted for quarter two	0%	Specification for paving has since been forwarded to the relevant department for bid advertising	The speed up the procurement process	Copies of approved specification	
ITOD 49	Construction of palisade fence	Curtailment of unauthorised movements in the municipal grounds through demarcation with the use of palisade fence	Senior Manager Corporate Services	0	1 palisade fence in the main municipal offices	R100 000	N/A	N/A	N/A	Number palisade fence constructed	Targeted for quarter two	0%	Specification for palisade fence has since been forwarded to the relevant department for bid advertising	The speed up the procurement process	Copies of approved specifications submitted	

KEY PERFORMANCE AREA 2: BASIC SERVICES AND INFRASTRUCTURE PROVISIONING

KEY PERFORMANCE AREA			BASIC SERVICES AND INFRASTRUCTURE DELIVERY												
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES (HUMAN, PHYSICAL & INSTITUTIONAL)												
OUTCOME 9			IMPROVE ACCESS TO BASIC SERVICES (OUTPUT 2)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE	Unit of measurement	QUARTER 2 (OCT DEC 2014)				
											Proj	Act	Expl of variation	Corrective Action	POE
BSID 52	Electrification	Electrification of extensions at Utjane	Senior Manager Technical Services	200	70 h/h connected to electricity grid	N/A	R2, 5m	N/A	R0, 00	Number (not Cumulative)	0	Targeted for Q4(Project to be re-advertised due to elapsed 90 days validity period of tenders(Turn key)	No variation	N/A	Signed completion certificate
BSID 53		Electrification of extensions at Mandela	Senior Manager Technical Services		70 h/h connected to electricity grid	N/A		N/A	R0, 00	(not Cumulative)	0	Targeted for Q4 (Project to be re-advertised due to elapsed 90 days validity period of tenders(Turn key)	No variation	N/A	Signed completion certificate
BSID 54		Electrification of extensions at Mohlonong	Senior Manager Technical Services		139 h/h connected to electricity grid	N/A		N/A	R0, 00	Number (not Cumulative)	0	Targeted for Q4 (Project to be re-advertised due to elapsed 90 days validity period of tenders(Turn key)	No variation	N/A	Signed completion certificate
BSID 55	Free Basic Services	Provision of Free Basic Water	Senior Manager Technical Services	33918	33 918	N/A	R2m	N/A	R173 797 ,45	Number of households benefiting	33 918 h/h	33 boreholes	Two boreholes electrified (Project	Objective need be revised during	Diesel & Oil Invoices and delivery

KEY PERFORMANCE AREA			BASIC SERVICES AND INFRASTRUCTURE DELIVERY												
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES (HUMAN, PHYSICAL & INSTITUTIONAL)												
OUTCOME 9			IMPROVE ACCESS TO BASIC SERVICES (OUTPUT 2)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/STATUS QUO	ANNUAL TARGET/PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE	Unit of measurement	QUARTER 2 (OCT DEC 2014)				
											Proj	Act	Expl of variation	Corrective Action	POE
													based on the number of household whereas actual is as per number of boreholes)	SDBIP review.	notes
BSID 56		Provision of free basic electricity	Senior Manager Technical Services		11000 households receiving free basic electricity	N/A	R2m	N/A	R 509 220,54	Number of households benefiting	11000 households receiving free basic electricity	10881 households received FBE	None collection of tokens by beneficiaries	Clrs to assist encourage beneficiaries to collect. Revision of indigent register to qualify beneficiaries	List of FBE beneficiaries
BSID 57		Review of indigent register	Senior Manager Technical Services	0	1 reviewed indigent register		R0,00	N/A	R0,00	Number of registers reviewed	0	0	Process plan was approved in December 2014	Implementation of process plan will start in Q3.	Reviewed and approved register
BSID 58		Provision of Free Basic Alternative Energy	Senior Manager Technical Services	250	250 h/h receiving Free basic alternative	N/A	R1m	N/A	R 79 994,22	Number Of households benefiting	250 h/h receiving FBAE	250h/h benefited	None	N/A	List of FBAE beneficiaries and signed delivery registers
BSID 59	Construction of Crèches	Construction of Mankgodi Crèche	Senior Manager Technical Services	03	01 crèche at Mankgodi village	N/A	R940 000	N/A	R0,00	Number of Crèches constructed	0	Target for Q3 (Project to be re-advertised due to elapsed 90 days validity period of tenders)	No variation	N/A	Signed completion certificate

KEY PERFORMANCE AREA			BASIC SERVICES AND INFRASTRUCTURE DELIVERY												
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES (HUMAN, PHYSICAL & INSTITUTIONAL)												
OUTCOME 9			IMPROVE ACCESS TO BASIC SERVICES (OUTPUT 2)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE	Unit of measurement	QUARTER 2 (OCT DEC 2014)				
											Proj	Act	Expl of variation	Corrective Action	POE
		Construction of Seema Crèche	Senior Manager Technical Services		01 crèche at Seema village	N/A	R940 000	N/A	R0, 00	Number of Crèches constructed	0	Target for Q3 (Project to be re-advertised due to elapsed 90 days validity period of tenders)	No variation	N/A	Signed completion certificate
		Construction of Kalkspruit Crèche	Senior Manager Technical Services		01 crèche at Kalkspruit creche	N/A	R940 000	N/A	R0, 00	Number of crèches constructed	0	Target for Q3 (Project to be re-advertised due to elapsed 90 days validity period of tenders)	No variation	N/A	Signed completion certificate
		Construction of Manyapye Crèche	Senior Manager Technical Services		01 creche at Manyapye village	N/A	R940 000	N/A	R0, 00	Number of crèches constructed	0	Target for Q3 (Project to be re-advertised due to elapsed 90 days validity period of tenders)	No variation	N/A	Signed completion certificate
BSID 60	Vehicle shelter and storeroom	Construction of Vehicle shelter and storeroom	Senior Manager Technical Services	0	01 shelter and 01 storeroom	N/A	R 1m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q4 (project currently on planning stage)	No variation	N/A	Signed completion certificate
BSID 61	Upgrading of Municipal Roads from gavel to tar	Upgrading of road from Mohlonong to Diana Clinic from gravel to tar, Phase 4	Senior Manager Technical Services	6 km	3, 5 km of tar at Mohlonong to Diana clinic	N/A	R11m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q4 (project currently on adjudication stage)	No variation	N/A	Signed completion certificate

KEY PERFORMANCE AREA			BASIC SERVICES AND INFRASTRUCTURE DELIVERY												
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES (HUMAN, PHYSICAL & INSTITUTIONAL)												
OUTCOME 9			IMPROVE ACCESS TO BASIC SERVICES (OUTPUT 2)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/ STATUS QUO	ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE	Unit of measurement	QUARTER 2 (OCT DEC 2014)				
											Proj	Act	Expl of variation	Corrective Action	POE
BSID 62		Upgrading of internal street at Rampuru village	Senior Manager Technical Services		3 Km of tar at Rampuru village	N/A	R 12m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q4 (project on tender stage , consultant is busy finalising the designs for advertisement of project to contractors)	No variation	N/A	Signed completion certificate
BSID 63	Road Maintenance	Purchasing of pipe culverts	Senior Manager Technical Services	0	100% pipe culverts purchased	N/A	R250 000	N/A	R0, 00	percentage	0	Target for Q4 (project on planning stage)	No variation	N/A	Maintenance report
BSID 64		Plant Repairs and Service	Senior Manager Technical Services	100%	100% plant repaired and serviced	R2, 5m	N/A	N/A	R 128 644, 02	percentage	100% plant repaired.	50% of plant repaired	Grader could not be repaired as companies had already closed for festive and TLB was taken to another service provider as initial service provider was not in good standing with SARS.	Ensure that Appointments of Service Provider is done once the companies who repair graders are closed to procure service provider for repairs.	O & M report and paid invoices
BSID 65		Construction of V-Drains at Lonsdale village	Senior Manager Technical Services	0	1 V drains at Lonsdale village	N/A	R700 000	N/A	R0, 00	Number Of V drains constructed	0	Target for Q3 (project currently at tender stage for procuring of materials)	No variation	N/A	Signed completion certificate

KEY PERFORMANCE AREA			BASIC SERVICES AND INFRASTRUCTURE DELIVERY												
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES (HUMAN, PHYSICAL & INSTITUTIONAL)												
OUTCOME 9			IMPROVE ACCESS TO BASIC SERVICES (OUTPUT 2)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/STATUS QUO	ANNUAL TARGET/PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE	Unit of measurement	QUARTER 2 (OCT DEC 2014)				
											Proj	Act	Expl of variation	Corrective Action	POE
BSID 66		Purchase of grader	Senior Manager Technical Services	1	1 Grader	N/A	R2, 8m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q2 (Project to be re-advertised due to elapsed 90 days validity period of tenders)	No variation	N/A	Delivery notes and paid invoices
BSID 67		Purchase of low bed truck	Senior Manager Technical Services	0	1 low bed truck	N/A	R2, 2m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q2 (Project to be re-advertised due to elapsed 90 days validity period of tenders)	No variation	N/A	Delivery notes and paid invoices
BSID 68	Sports and Recreation	Upgrading of Tibane Sports facility	Senior Manager Technical Services	1	1	N/A	R4,5m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q4 (project currently at evaluation stage)	No variation	N/A	Signed completion certificate
BSID 69	Animal pound	Refurbishment of animal pound	Senior Manager Technical Services	0	1 Refurbished animal pound	N/A	R 1 m	N/A	R0, 00	Number (not Cumulative)	0	Target for Q3 (project currently on planning stage)	No variation	N/A	Signed completion certificate

KEY PERFORMANCE AREA 3: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

KEY PERFORMANCE AREA			LOCAL ECONOMIC DEVELOPMENT												
NATIONAL DEVELOPMENT PLAN			EXPANSION OF THE ECONOMY AND MAKING GROWTH INCLUSIVE												
OUTCOME 9			IMPLEMENTATION OF COMMUNITY WORKS PROGRAMME (OUTPUT 3)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE/STATUS QUO	ANNUAL TARGET/PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER 2 (OCT – DEC 2014)				
						OPEX	CAPEX	REVENUE	EXP TO DATE	Unit of measurement	Proj	Act	Expl of variation	Corrective action	POE
LED 70	LED Stakeholder engagements	Maximise LED engagements in the municipality through LED forum	Senior Manager Economic Development and Planning	4	4 LED forums	R5000,00	N/A	N/A	R2700.00	Number (not Cumulative)	2	1	1 LED forum for Quarter 1 could not be held due to labour unrest. However meeting for quarter 2 was held.	Issues for quarter 1 were adequately addressed in Quarter 2 meeting.	Attendance Register, minutes, Agenda and proof of delivery of invitations to various stakeholders of the activity.
LED 71	Implementation of LED Strategy	Gateway to opportunity database compiled and maintained	Senior Manager Economic Development and Planning	0	1 Gateway to opportunity database	R 250 000	N/A	N/A	R0,00	Number (not Cumulative)	1 Gateway to opportunity database	0	Consultation process was interrupted by industrial action which then affected the rollout in quarter 2. However currently the process plan and database form have been developed.	The activity will be fast tracked and be completed in the third quarter	Process Plan, Questionnaire/Database form, database (soft copy)
LED 72		Central mentoring programme for emerging farmers established and functional	Senior Manager Economic Development and Planning	4	1 central mentoring programme for emerging farmers	R 130 000	N/A	N/A		Number (not Cumulative)	1	0	Delayed appointment of a mentor by Agri-SETA. Currently projects assessment and interventions had been done. Only mentoring	The activity will be fast tracked and be completed in the third quarter	Mentorship report, Invitation to feedback session meeting and attendance register.

KEY PERFORMANCE ARE 6: SPATIAL PLANNING AND ENVIRONMENT

KEY PERFORMANCE AREA			SPATIAL AND ENVIRONMENT												
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT												
OUTCOME 9			ACTION SUPPORTIVE TO HUMAN SETTLEMENT(OUTPUT 1)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE	ANNUAL TARGET/PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGETS PROJECTED FOR QUARTER 2				
						OPEX	CAPEX	REVENUE	EXP TO DATE		Proj	Act	Expl of variation	Corrective action	POE
SPE 126	Township Development	Secure land for development in respect of township development	Senior Manager Economic Development and Planning	0	1 piece of land for township development	R 3,5 M	N/A	N/A		Number (not Cumulative)	0	0	None	None. However processes are underway to agree with the Traditional Authority on the value of the earmarked piece of land.	Signed Community Resolution to dispose the earmarked piece of land.
SPE 127	Sites demarcation	Ensure demarcation of sites in the municipality follows proper procedures and approved timeously	Senior Manager Economic Development and Planning	50	100 sites demarcated	R100 000	N/A	N/A		Number (Cumulative)	50	54	Target exceeded. More applications were received	None	Land Use Application Register for Submission to COGHSTA
SPE 128	SDF & LUS	Review the SDF and Land Use scheme for alignment with the SPLUMA	Senior Manager Economic Development and Planning	0	2 (SDF & LUS reviewed and aligned to SPLUMA	R 300 000	N/A	N/A		Number (not Cumulative)	0	0	Due to extension of time on the guidelines for compilation of SDF /LUS, funds have to be redirected to township project.	The project will be done in the next financial year. However procurement processes will be finalised in the last quarter of this financial year	Completed procurement processes (Terms Of Reference/Specifications, Advertisement, evaluation and adjudication and appointment of service providers)

KEY PERFORMANCE AREA			SPATIAL AND ENVIRONMENT												
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT												
OUTCOME 9			ACTION SUPPORTIVE TO HUMAN SETTLEMENT(OUTPUT 1)												
REFER ENCE	PROJECT	PROJECT OBJECTI VE	DEPARTME NTAL OWNER	2013/14 BASELINE	ANNUAL TARGET/PE RFORMAN CE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGETS PROJECTED FOR QUARTER 2				
						OPEX	CAPEX	REVENUE	EXP TO DATE		Proj	Act	Expl of variation	Corrective action	POE
SPE 129		Implement Spatial Planning and Land Use Management Act	Senior Manager Economic Development and Planning	0	100% implementation of SPLUMA	R150 000	N/A	N/A		Number (not Cumulative)	0	0	None.	Municipal council agreed on a joint tribunal with other local municipality within Capricorn District.	Council Resolution
SPE 130		Capacitate stakeholders about SDF & LUMS within the four Traditional Authorities	Senior Manager Economic Development and Planning	4	4 workshops	R 30 000	N/A	N/A		Number (not Cumulative)	2 workshops	2 workshops with Bakone and Mashashane Traditional Authorities.	None	None	Agenda Attendance Register, and Presentation

KEY PERFORMANCE AREA 4: FINANCIAL VIABILITY AND MANAGEMENT

KEY PERFORMANCE AREA		FINANCIAL VIABILITY AND MANAGEMENT														
NATIONAL DEVELOPMENT PLAN		BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL & INSTITUTIONAL)														
OUTCOME 9		ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)														
REFEREN CE	PROJECT	PROJECT OBJECTIVE	WARD	DEPARTME NTAL OWNER	2013/14 BASELI NE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION				Unit of measureme nt	PERFORMANCE TARGETS PROJECTED PER QUARTER				
							OPEX	CAPEX	REVENUE	FUNDIN G SOURC E		Quarter 2 (October to December 2014)				
												Proj	Act	Explana tion for varianc e	Correcti ve action	POE
FVM 75	Audits	Develop and monitor implementation of Audit Remedial Action Plan	ALM	Chief Finance Officer	1	1 audit remedial action plan	R1,8m	N/A	N/A	N/A	Number (not Cumulative)	1	0	Audit has not yet been finalised	None	Audit remedial action plan
FVM 76			ALM	Chief Finance Officer	Qualified	1 Unqualified audit opinion	R0,00	N/A	N/A	N/A	Number (not Cumulative)	1 Unqualified audit opinion	0	Audit has not yet been finalised	None	Audit Report
FVM 77		Attainment of improved Audit opinion	ALM	Chief Finance Officer	Qualified	1 Unqualified audit opinion	R0,00	N/A	N/A	N/A	percentage	100%	6.25%	The validity period for bids expired before appointment because employees embarked on Industrial action	Revise demand management plan to cater for the backlog	Advertisements of bids. Appointment letter
FVM 78	Supply chain management	Ensure that advertised bids are appointed within 60 days	ALM	Chief Finance Officer	100%	100% SCM policy implementation	R0,00	N/A	N/A	N/A	percentage	100% SCM policy implementation	35 %	Risk management, disposal management ,contract manage	Appoint SCM Official to assist in implementing all SCM policies	Report on implementation of SCM Policy
FVM 79		Ensure that supply chain management policy processes and procedures are followed and implemented.	ALM	Chief Finance Officer	100%	100% SCM policy implementation	R0,00	N/A	N/A	N/A	percentage	100% SCM policy implementation	35 %	Risk management, disposal management ,contract manage	Appoint SCM Official to assist in implementing all SCM policies	Report on implementation of SCM Policy

KEY PERFORMANCE AREA			FINANCIAL VIABILITY AND MANAGEMENT														
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL & INSTITUTIONAL)														
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)														
REFEREN CE	PROJECT	PROJECT OBJECTIVE	WARD	DEPARTME NTAL OWNER	2013/14 BASELI NE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION				Unit of measureme nt	PERFORMANCE TARGETS PROJECTED PER QUARTER					
							OPEX	CAPEX	REVENUE	FUNDIN G SOURC E		Quarter 2 (October to December 2014)					
												Proj	Act	Explana tion for varianc e	Correcti ve action	POE	
FVM 80		Ensure that Irregular Expenditure register is developed and maintained	ALM	Chief Finance Officer	4	4 Quarterly register developed	R0,00	N/A	N/A	N/A	Number (Cumulative)	2	0	Due to the nature of Irregular expenditure, there is no Official currently in SCM who is able to identify such transaction.	Appoint Procurement Officer and Senior Procurement Officer	Irregular Expenditure register	
FVM 81	Expenditure Management	Ensure that suppliers are paid within 30 days of receipt of invoice	ALM	Chief Finance Officer	100%	100%	R0,00	N/A	N/A	N/A	percentage	100%	100%	None	None	Payments Register	
		Ensure that fruitless and wasteful	ALM	Chief Finance Officer	1	4 Quarterly registers developed	R0,00	N/A	N/A	N/A	Number (Cumulative)	2	2	None	None	Fruitless and Wastef	

KEY PERFORMANCE AREA			FINANCIAL VIABILITY AND MANAGEMENT														
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL & INSTITUTIONAL)														
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)														
REFEREN CE	PROJECT	PROJECT OBJECTIVE	WARD	DEPARTME NTAL OWNER	2013/14 BASELI NE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION				Unit of measureme nt	PERFORMANCE TARGETS PROJECTED PER QUARTER					
							OPEX	CAPEX	REVENUE	FUNDIN G SOURC E		Quarter 2 (October to December 2014)					
												Proj	Act	Explana tion for varianc e	Correcti ve action	POE	
		expenditure register is developed and maintained															ul expend iture registre r
FVM 82	Assets Managem ent	Safeguard municipal assets through monitoring and management of asset register	ALM	Chief Finance Officer	1	1 GRAP Compliant Asset Register	R450 000	N/A	N/A	N/A	Number (not Cumulative)	0	0	No Target for Q2. Asset verification will be conducted in Q3 and update asset register with findings	None	GRAP Compliant Asset register	
FVM 83		Ensure that municipal assets are adequately covered through insurance	ALM	Chief Finance Officer	100%	100% Municipal Assets insured.		N/A	N/A	N/A	percentage	100%	100%	None	None	Insurance of new assets requests(Letters)	
FVM 84	Financial System Management	Ensure Civil and Inventory Management Modules activated.	ALM	Chief Finance Officer	1	2 Modules Activated(Inventory Management and Civil Contracts)	R700 000	N/A	N/A	N/A	Number (Cumulative)	1 (Inventory Module)	0	Modules have not yet been activated due to the fact that Venus was not	Engage BCX to come and install the modules in February	System Report for affected modules	

KEY PERFORMANCE AREA			FINANCIAL VIABILITY AND MANAGEMENT													
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL & INSTITUTIONAL)													
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)													
REFEREN CE	PROJECT	PROJECT OBJECTIVE	WARD	DEPARTME NTAL OWNER	2013/14 BASELI NE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION				Unit of measureme nt	PERFORMANCE TARGETS PROJECTED PER QUARTER				
							OPEX	CAPEX	REVENUE	FUNDIN G SOURC E		Quarter 2 (October to December 2014)				
											Proj	Act	Explana tion for varianc e	Correcti ve action	POE	
											Cumulative)	for quarter two.	quarter three			tion
FVM 88		Ensure that Monthly Budget statements are submitted to the Mayor, Provincial Treasury and National Treasury as per MFMA	ALM	Chief Finance Officer	12	12	R0,00	N/A	N/A	N/A	Number (Cumulative)	06 Monthly budget statements	06 monthly budget statements generated and submitted to the Mayor and Treasury	Although all budget statements have been submitted to the Mayor, during the first quarter they were not submitted on time due to industrial action	None	Monthly budget statement
FVM 89		Ensure that quarterly Financial Report is tabled to Council as per MFMA	ALM	Chief Finance Officer	0	03	R0,00	N/A	N/A	N/A	Number (Cumulative)	01	0	The report will be taken to council in January 2015	None	Quarterly financial Report
FVM 90		Ensure that Adjustment budget is approved by Council before 28 February 2015	ALM	Chief Finance Officer	3	1	R0,00	N/A	N/A	N/A	Number (not Cumulative)	0 Not a target for Q1	Targeted in quarter three	None	None	Council Resolution

KEY PERFORMANCE AREA			FINANCIAL VIABILITY AND MANAGEMENT													
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL & INSTITUTIONAL)													
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)													
REFEREN CE	PROJECT	PROJECT OBJECTIVE	WARD	DEPARTME NTAL OWNER	2013/14 BASELI NE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION				Unit of measureme nt	PERFORMANCE TARGETS PROJECTED PER QUARTER				
							OPEX	CAPEX	REVENUE	FUNDIN G SOURC E		Quarter 2 (October to December 2014)				
												Proj	Act	Explana tion for varianc e	Correcti ve action	POE
FVM 91		Ensure Annual financial statements are submitted to AGSA	ALM	Chief Finance Officer	1	1	R0,00	N/A	N/A	N/A	Number (not Cumulative)	0 (Target for quarter one (1))	Achieved during quarter one (1)	None	None	Acknowledge ment of receipt letter
FVM 92		Ensure that budget is approved by Council on or before 01 June 2015	ALM	Chief Finance Officer	1	1	R0,00	N/A	N/A	N/A	Number (not Cumulative)	Not a target for quarter two (2)	Targeted in quarter three (3)	None	None	Council Resolut ion and Budget docum ent
FVM 93	Conditiona l Grants Spending	Ensure that Local Government Finance Management Grant is fully spend by 30 June 2015	ALM	Chief Finance Officer	100% spent	100% spent	R0,00	N/A	N/A	N/A	percentage	(0) Not a target for quarter two (2)	Targete d in quarter four (4)	None	None	Local Govern ment financ e manag ement Grant Report
FVM 94	Managem ent of employee benefits and third party payments	Ensure that third parties are paid within the stipulated time frame	ALM	Chief Finance Officer		12	R0, 00	N/A	N/A	N/A	Number (Cumulative)	6 monthly third claims	5 monthly third claims processe d to date	Third parties for month of August 2014 not paid on time due to industrial action	All third party will be paid on time for the remainin g 12 months	Third party payme nts
FVM 95		Ensure that employee benefits are properly	ALM	Chief Finance Officer		12	R0, 00	N/A	N/A	N/A	Number (Cumulative)	6 monthly employee salary advises	5 monthly employe e salary	Salary Advices for the month of	Ensure that for the remainin	Salary advice registe rs

KEY PERFORMANCE AREA			FINANCIAL VIABILITY AND MANAGEMENT														
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL & INSTITUTIONAL)														
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)														
REFEREN CE	PROJECT	PROJECT OBJECTIVE	WARD	DEPARTME NTAL OWNER	2013/14 BASELI NE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION				Unit of measureme nt	PERFORMANCE TARGETS PROJECTED PER QUARTER					
							OPEX	CAPEX	REVENUE	FUNDIN G SOURC E		Quarter 2 (October to December 2014)					
												Proj	Act	Explana tion for varianc e	Correcti ve action	POE	
		administered and that each employee receives his/her salary advise on time												advises distributed to date	August 2014 were not issued on time due to industrial action	g months we issue salary advices on time	
FVM 96	Revenue Management	Enhance municipal revenue through interest on investment, rental of facilities and other revenue	ALM	Chief Finance Officer	100%	100%	R0,00	N/A	N/A	N/A	Number (not Cumulative)	100%	40%	Variance due to none payment of Vat refunds by SARS	Engage SARS to ensure that payment is made to the municipality	Investment reconciliation	
FVM 97		Ensure that Revenue enhancement strategy is reviewed	ALM	Chief Finance Officer	1	1	R0,00	N/A	N/A	N/A	Number (not Cumulative)	(0) No target for Q2	Targeted in quarter four (4)	None	None	Revenue enhancement strategy	

KPA 5. GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE												
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY												
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPART MENTAL OWNER	2013/14 BASELIN E/STATU S QUO	ANNUAL TARGET/ OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measure ment	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVE NUE	EXP. TO DATE		QUARTER 2 (OCT – DEC. 2014)				
											Proj	Act	Expl for Variation	Corrective Measure	POE
ITOD 2	Publishing	Maximise visibility of the municipality through use of calendars.	Municipal Manager	5000	7000 copies of calendars	R100 000	N/A	N/A	R0,00	Number calendars developed and distributed	7000 copies of calendars	0.	SCM processes were concluded but there was no suitable service provider	Engage the SCM Unit for them to fast track the process of appointment of the service provider	Copy of calendar. Paid invoices
ITOD 3		Maximise visibility of the municipality through use of newsletters.	Municipal Manager	6000	8000 copies of newsletters	R200 000	N/A	N/A	R0,00	Number municipal newsletters developed and distributed	4000 copies of newsletters	0	Delays in the appointment of service provider.	Engage the SCM Unit for them to fast track the process of appointment of the service provider or consider deviation	Copy of quarterly newsletter. Paid invoice
ITOD 4		Maximise dissemination of information of the municipality through use of annual reports	Municipal Manager	0	50 copies of annual reports	R30 000	N/A	N/A	R0,00	Number annual reports booklets developed and issued	50 copies of annual reports	0	Delays in the appointment of service provider.	Engage the SCM Unit for them to fast track the process of appointment of the service provider or consider deviation	Copy of the annual report booklet. Distribution register
ITOD 5		Maximise dissemination of information of the municipality through use	Municipal Manager	350	100 50 copies of IDP Booklets	R90 000	N/A	N/A	R0,00	Number (not Cumulative)	100 copies of IDP booklets	0	Delays in the appointment of service provider.	Engage the SCM Unit for them to fast track the process of appointment of the service	Copy of the IDP booklet. Distribution register

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE												
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY												
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPART MENTAL OWNER	2013/14 BASELIN E/STATU S QUO	ANNUAL TARGET/ OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measure ment	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVE NUE	EXP. TO DATE		QUARTER 2 (OCT – DEC. 2014)				
											Proj	Act	Expl for Variation	Corrective Measure	POE
		of IDP booklets												provider or consider deviation	
ITOD 6		Enhance the municipal branding through branded A4 folders	Municipal Manager	0	100 branded A4 folders	R10 000	N/A	N/A	R0,00	Number branded Municipal A4 folders	100 A4 folders	0	Delays in the appointment of service provider.	Engage the SCM Unit for them to fast track the process of appointment of the service provider or consider deviation	Copy of branded A4 folder. Paid invoice
ITOD 7	Advertising	Attract qualified personnel and service providers through use of print and electronic media	Municipal Manager	100%	100% print and electronic media adverts	R400 000	N/A	N/A	R98 624	Percent advertising budget spend on electronic and print media	100% print and electronic media adverts	100% (5 adverts on positions and one bid advert were issued and)	No variation	None	Newspaper cuttings. Invoices of paid electronic adverts
ITOD 8	Branding and Marketing	Maximise visibility of the municipality through use of branding materials (Billboards, advertising trailers and banners)	Municipal Manager	100%	100%	R140 000	N/A	N/A	R19 266	Percent budget spend on municipal branding	100%	50%	Trailer adverts were done only for 16 days of activism and the one for Mayoral kgothe-kgothe.	Appointment of service provider for trailer dressing for a longer period.	Paid invoices for branding
ITOD 9	Provision of physical security	Secure municipal property, personnel and visitors	Municipal Manager	100%	100% availability of physical security service	R5,2m	N/A	N/A	R1 398 000	Number signed service level agreement	100% availability of physical security service	100% physical security availability in all identified sites	No variation	None	Signed Service level agreement on

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT													
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE													
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY													
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPART MENTAL OWNER	2013/14 BASELIN E/STATU S QUO	ANNUAL TARGET/ OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER					
						OPEX	CAPEX	REVE NUE	EXP. TO DATE		QUARTER 2 (OCT – DEC. 2014)					
											Proj	Act	Expl for Variation	Corrective Measure	POE	
		through provision of physical security									on the provision of physical security					provision of physical security. Paid physical security invoices
ITOD 35	Municipal events	promote municipal profile through successful hosting of Mandela day	Municipal Manager	02	01	R40,000	N/A	N/A	R0,00	Number Mandela day events coordinated and held	1	1 (Done in quarter 1)	No variation	None	Programme Attendance register	
ITOD 36	HIV/Aids	Minimise the rate of HIV infections in the municipality through support to HIV/Aids programmes	Municipal Manager	02	03 (4)	R70,000	N/A	N/A	R10,450	Number awareness campaigns conducted	3	1 Campaign on HIV/Aids was conducted on the 8/12/2014 in commemoration of World Aids day. The campaign was held at Lonsdale Clinic. Technical and local aids committee meetings were held on the 6 and 19/11/14	No variation	None	Agenda(s). Programme	

NATIONAL KEY PERFORMANCE AREA		GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
NATIONAL DEVELOPMENT PLAN		ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT													
OUTCOME 9		DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)													
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2014/15 BASELINE/STATUS QUO	ANNUAL TARGET/OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP. TO DATE		QUARTER 2 (OCT – DEC 2014)				
											Proj	Act	Expl. For Variation	Corrective Measure	POE
GGPP 100	Public Participation	Maximise public and stakeholder participation in the affairs of the municipality through Ward Committee model	Municipal Manager	114	114 ward committee meetings	R 1 598 500	N/A	N/A	R0, 00	Number Ward Committee meetings supported	57 (ward committee meetings)	Only 31 Ward Committee meetings out of 57 were held as at the end of quarter 2	Coordination of August meetings were affected by the labour strike	To stick to the developed schedule of meetings for ward committees	Copies of minutes, reports and attendance registers of Ward Committee meetings
GGPP 101		Maximise public and stakeholder participation in the affairs of the municipality through Ward based general meetings	Municipal Manager	10	76 ward general meetings		N/A	N/A	R135 000	Number Ward Based General meetings coordinated and held	38 Ward Based General meetings	No Ward Based general meetings were held in quarter two due to lack of budget.	Budget allocated for ward based general meetings was exhausted during quarter 1	To request for budget adjustment during the third quarter so as to continue with the meetings	Copies of minutes, reports and attendance registers of Ward Committee meetings
GGPP 102		Maximise public and stakeholder participation in the affairs of the municipality through IDP review process	Municipal Manager	1 (IDP/Budget review process plan)	1 IDP review process plan approved and implemented		N/A	N/A	R0, 00	Number IDP review process developed and adopted by Council	1 IDP/Budget review process plan	Target achieved in quarter 1 IDP/Budget review process plan developed and adopted by Council	No variation	None	Copy of IDP/Budget review process plan and Council Resolution
GGPP 103	IDP Review	Review and development of Draft IDP 2015/16	Municipal Manager	1 (Draft IDP and Budget)	1 draft IDP 2015/16 developed and adopted by Council		N/A	N/A	R0, 00	Number draft 2014/15 IDP reviewed and adopted by Council in line with relevant	0 (Projected for quarter three)	Draft 2015/16 IDP/Budget targeted for the third quarter. So far in the process of departmental and EXCO strategic	No variation	None	Copy of draft 2014/15 reviewed IDP and Council resolution

NATIONAL KEY PERFORMANCE AREA			GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT												
OUTCOME 9			DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2014/15 BASELINE/STATUS QUO	ANNUAL TARGET/OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP. TO DATE		QUARTER 2 (OCT – DEC 2014)				
											Proj	Act	Expl. For Variation	Corrective Measure	POE
										legislations		planning			
GGPP 104		Review and adoption of Final IDP 2015/16	Municipal Manager	1	1 final IDP 2015/16 reviewed and adopted by Council		N/A	N/A	R0,00	Number final 2014/15 IDP adopted by Council in line with relevant legislations	0 (Projected for quarter four)	Alignment of the IDP process plan with the District IDP Process plan finalised	No variation	None	Copy of final IDP and Council resolution
GGPP 105	Annual Report	Development of Draft Annual report 2013/14	Municipal Manager	1	1 draft annual report 2013/14 developed		N/A	N/A	R0,00	Number draft annual report developed and consulted with communities	1 Draft annual report 2013/14	Draft Annual Report 2013/14 is developed and is in place	No variation	None	Copy of 2013/14 draft annual report and Council resolution
GGPP 106		Development and adoption of Final Annual report 2013/14	Municipal Manager	1	1 final annual report adopted by Council		N/A	N/A	R0,00	Number final annual reports developed and adopted by Council	0 Not target for quarter two	Targeted for quarter three (Draft Annual Report is in place)	No variation	None	Copy of 2013/14 final annual report and Council resolution
GGPP 107	Ward Committee Training	Capacitate and develop Ward committees through accredited Ward Committee Trainings	Municipal Manager	1	1		N/A	N/A	R435 405	Number training programmes offered to Ward Committees	1 Training programme for Ward Committees in quarter two	0	Envisaged training collapsed in favour of Ward Committee Conference. Conference was held on the 10	None	Attendance registers for training attended. Appointment letter of service provider for Ward Committee

NATIONAL KEY PERFORMANCE AREA			GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT												
OUTCOME 9			DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2014/15 BASELINE/STATUS QUO	ANNUAL TARGET/OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP. TO DATE		QUARTER 2 (OCT – DEC 2014)				
											Proj	Act	Expl. For Variation	Corrective Measure	POE
													- 12 December 2014 in Mokopane		training
GGPP 108	Communication	Optimise communication with relevant stakeholders through use of both print and electronic media	Municipal Manager	100%	100%	R277 100	N/A	N/A	R130 408, 74	Percentage budget spend on both electronic and print media	100%	100% (five media releases issued during 1 st half of the year))	No variation	None	Paid invoices. Newspaper cuttings
GGPP 109	Special Focus Programmes	Ensure programmes related to youth are supported	Municipal Manager	0	1	R 140 000	N/A	N/A	R0, 00	Number youth programmes supported	0	Targeted for quarter four	No variation	None	List of youth programme supported
GGPP 110		Ensure programmes related to women are supported	Municipal Manager	2	2 (5)	R 95 500	N/A	N/A	R29 241	Number (not Cumulative)	Two programmes	Two campaigns were conducted in quarter on 16 days of activism on the 26 and 27 November 2014 both at Matlaleng Mashashane and Pinkie – Sebotse respectively. Trailers were dressed for the purpose. Men's forum was also established on the	No variation	None	Programme . Attendance register

NATIONAL KEY PERFORMANCE AREA		GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
NATIONAL DEVELOPMENT PLAN		ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT													
OUTCOME 9		DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)													
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2014/15 BASELINE/STATUS QUO	ANNUAL TARGET/OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP. TO DATE		QUARTER 2 (OCT – DEC 2014)				
											Proj	Act	Expl. For Variation	Corrective Measure	POE
												05/12/2014 in the Municipal hall.			
GGPP 111		Ensure programmes related to children are supported	Municipal Manager	2	2 (3)	R 58 000	N/A	N/A	R0,00	Number (not Cumulative)	2	Data on child headed families has been collected. Distribution of food parcels was not done	Due to unavailability of budget, food parcels for child headed families could not be secured	Ensure budget availability to address food parcels for child families in the next budgeting cycle	Distribution registers. Attendance register
GGPP 112		Ensure programmes related to people with disabilities and elderly are supported	Municipal Manager	2	2 (4)	R 79 750	N/A	N/A	R19 015 (Expenditure to date is for both elderly and disability)	Number programmes in respect of the elderly and disabled persons supported	2	1 awareness campaign on public transport compliance in respect of disabled persons was conducted at Matlala road on the 31/10/2014. Other programmes held include 1 disability quarterly meeting and International disability day. Elderly awareness	No Variance	None	Programme Attendance register

NATIONAL KEY PERFORMANCE AREA		GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
NATIONAL DEVELOPMENT PLAN		ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT													
OUTCOME 9		DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)													
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2014/15 BASELINE/STATUS QUO	ANNUAL TARGET/OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP. TO DATE		QUARTER 2 (OCT – DEC 2014)				
											Proj	Act	Expl. For Variation	Corrective Measure	POE
												campaign was conducted on the 21 October 2014 at Fairlie			
GGPP 119	Social Contribution	Support community driven projects/relief through social contribution programme	Municipal Manager	1	8	R100 000	N/A	N/A	R5500,00	Number community projects benefiting from Social contribution fund	4 (two projects per quarter)	Two organisations were assisted during quarter two.	During quarter one no assistance was provided	Promptly assist organisations whenever requests are made	Letters of requests. List of projects supported

KPA 6: COMMUNITY SERVICES; SPATIAL PLANNING AND ENVIRONMENT

KEY PERFORMANCE AREA			INSTITUTIONAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
NATIONAL DEVELOPMENT PLAN			BUILDING A CAPABLE AND DEVELOPMENTAL STATE												
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY												
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMEN TAL OWNER	2013/14 BASELINE/ STATUS QUO	ANNUAL TARGET/ OUTPUT	ANNUAL BUDGET INFORMATION				Unit of measure ment	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVEN UE	Exp to Date		QUARTER 2(OCT – DECEMBER 2014)				
											Proj	Act	Expl variation	Corrective Action	Portfolio of evidence
ITOD 37	Disaster Management	Mitigate disasters through provision of disaster relief through food parcels and tents	Senior Manager Community Services	100%	100%	R155 000	N/A	N/A	N/A	percentage	100%	100% (2, Sechaba and Phaudi villages)	N/A	N/A	Disaster Assessment Form
ITOD 38		Ensure stakeholder disaster preparedness through ADMAF meetings	Senior Manager Community Services	4	4		N/A	N/A	N/A	Number (Cumulativ e)	2	2	N/A	N/A	Minutes and attendance register for the meeting.
ITOD 50	Road safety	Promote and ensure road safety in the municipal area through road safety campaigns	Senior Manager Community Services	4	4 road safety campaigns	R0,00	N/A	N/A	N/A	Number (Cumulativ e)	2 road safety campaign	44	Most campaigns emanated from road safety councils which were not initially included in the plan.	N/A	Invitations
ITOD 51		Promote and ensure road safety in the municipal area through joint operation with other security agencies	Senior Manager Community Services	4	4 joint operations	R0,00	N/A	N/A	N/A	Number (Cumulative)	2 joint operatio n	10	Most operations came by agencies such as SAPS Matlala, Mashashan e and province	N/A	Invitations

KEY PERFORMANCE AREA			LOCAL ECONOMIC DEVELOPMENT											
NATIONAL DEVELOPMENT PLAN			EXPANSION OF THE ECONOMY AND MAKING GROWTH INCLUSIVE											
OUTCOME 9			IMPLEMENTATION OF COMMUNITY WORKS PROGRAMME (OUTPUT 3)											
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMEN TAL OWNER	2013/14 BASELINE/ ST AUS QUO	ANNUAL TARGET/ PERFORMAN CE INDICATOR	ANNUAL BUDGET INFORMATION				PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	EXP TO DATE	Unit of measurement	QUARTER 2(JULY-DECEMBER 2014)				
										Proj	Act	Expl of variation	Corrective Action	Portfolio of evidence
LED 74		Number jobs created through LED, EPWP and Infrastructure delivery etc	Senior Manager community services		1300 job opportunities 120	R 0,00	N/A	N/A	Number (Cumulative)	385 112	122	N/A	N/A	Names and ID of labourers.

KEY PERFORMANCE AREA			FINANCIAL VIABILITY AND MANAGEMENT												
NATIONAL DEVELOPMENT PLAN			BUILDING OF KEY CAPABILITIES(HUMAN,PHYSICAL INSTITUTIONAL												
OUTCOME 9			ADMINISTRATIVE AND FINANCIAL CAPABILITY (OUTPUT 6)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE	ANNUAL TARGET	ANNUAL BUDGET INFORMATION			EXP to DATE	Unit of measurement	PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVENUE			Quarter 2				
											Proj	Act	Expl of variation	Corrective Action	Portfolio of evidence
FVM 98		Enhance municipal revenue through traffic fines	Snr Manager Community services	500 000	R600 000	R0,00	N/A	R600 000	N/A	Rands (Cumulative)	R300 000	R174 129	Due to SAMWU Strike we had a loss of R102 000 tickets not taken to court.	Authorisation of Traffic Officer to work overtime of more than 40Hrs.	Cash Books
FVM 99		Enhance municipal revenue through traffic licenses and permits	Snr Manager Community services	R2,7 M	R3M	R0,00	N/A	R3M	N/A	Rands (Cumulative)	R1,500 000	R819 918.76	Target not reached due to strike.	Fully operational VTS and Testing Station	RD329 Reports.

KEY PERFORMANCE AREA			GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT												
OUTCOME 9			DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)												
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE	ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER				
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (OCT – DEC 2014)				
											Proj	Act	Expl of variation	Corrective Action	Portfolio of evidence
GGPP 113	Support to Sports Federations	Assist communities in sports talent development through Mayor's Cup Soccer Tournament	Senior Manager, Community Services	1	1	R100 000	N/A	N/A	R58 962.40	Number (not Cumulative)	0	01	None	None	Proof of receipt of money from clubs
GGPP 114		Assist communities in sports talent development through Mayor's Marathon	Senior Manager, Community Services	1	1	R 85 000	N/A	N/A	R0	Number (not Cumulative)	1	0	As the date for marathon there was a strike.	To get new date from LIMA.	Invitations and attendance registers
GGPP 115		Assist communities in sports talent development through Mayor's Netball Tournament	Senior Manager, Community Services	1	1	R50 000	N/A	N/A	R0	Number (not Cumulative)	0	No target for Q1	Could not be done as the focus was on soccer tournament	To implement in the 4 th Quarter	Invitations and attendance registers
GGPP 116	Library Services	Enhance community education by promoting library services through World Book Celebration	Senior Manager, Community Services	1	1	R 20 000	N/A	N/A	R0	Number (not Cumulative)	0	No target for Q1 & Q2	Targeted for Q3	None	Invitations and attendance registers
GGPP 117		Enhance community education by promoting library	Senior Manager, Community Services	1	1		N/A	N/A	R0	Number (not Cumulative)	0	No target for Q1 & Q2	Targeted for Q3	None	Invitations and attendance registers

KEY PERFORMANCE AREA			GOOD GOVERNANCE AND PUBLIC PARTICIPATION													
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT													
OUTCOME 9			DEEPEN DEMOCRACY THROUGH A REFINED WARD COMMITTEE MODEL (OUTPUT 5)													
REFERENCE	PROJECT	PROJECT OBJECTIVE	DEPARTMENTAL OWNER	2013/14 BASELINE	ANNUAL TARGET/ PERFORMANCE INDICATOR	ANNUAL BUDGET INFORMATION				Unit of measurement	PERFORMANCE TARGET AND PROJECTED BUDGET PER QUARTER					
						OPEX	CAPEX	REVENUE	EXP TO DATE		QUARTER 2 (OCT – DEC 2014)					
											Proj	Act	Expl of variation	Corrective Action	Portfolio of evidence	
		services through Readathon														
GGPP 118		Enhance community education by promoting library services through Library campaigns	Senior Manager, Community Services	1	4		N/A	N/A	R0	Number (Cumulative)	1	0	Was targeted for the first+ quarter unfortunately there was strike.	To be done during school re-opening.	Invitations and attendance registers	

SPATIAL PLANNING AND ENVIRONMENT

KEY PERFORMANCE AREA			SPATIAL AND ENVIRONMENT												
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT												
OUTCOME 9			ACTION SUPPORTIVE TO HUMAN SETTLEMENT(OUTPUT 1)												
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPARTME NTAL OWNER	2013/14 BASELINE	ANNUAL TARGET/PE RFORMAN CE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER				
						OPEX	CAPEX	REVEN UE	EXP TO DATE	Unit of measure ment	QUARTER 2 9OCT – DEC 2014)				
						Proj	Act	Expl of variation	Corrective Action	POE					
SPE 120	Environmental Management	Ensure safe and sound environment through support to waste and environmental management programmes	Snr Manager Community services	8	10 villages targeted for pilot waste collection	R 2 M	N/A	N/A	R316 860, 00	Number (not Cumulative)	10	11	None	None	Expenditur e report and attendance registers.
SPE 121		Ensure environmental sustainability through environmental campaigns	Snr Manager Community services	0	4 environment al campaigns		N/A	N/A	R0, 00	Number (Cumulativ e)	01enviro nmental campaign	0	Not done due to strike action by employees	Three campaigns to be done in quarter 3 to cover quarter 1	Invitations and attendance registers
SPE 122		Support environmental management programmes through participation in greenest municipality competitions	Snr Manager Community services	1	1 (greenest municipality competition)	R10 000	N/A	N/A	R0, 00	Number (not Cumulative)	0	0	Assessment was done in August and the District could not find help in Aganang because of Industrial strike.	The money will be adjusted to Mayor's cup	Invitations and attendance registers
SPE 123		Support environmental management programmes through planting of trees	Snr Manager Community services	50	100 trees purchased and distributed	R 30 000	N/A	N/A	R0, 00	Number (not Cumulative)	0	0	During Arbor week there was Industrial strike.	100 trees to be requested from Dept of Forestry for planting and distribution in Q4. The money will be adjusted to Mayor's cup	Invitations and attendance registers

KEY PERFORMANCE AREA			SPATIAL AND ENVIRONMENT													
NATIONAL DEVELOPMENT PLAN			ACTIVE ENGAGEMENT OF CITIZENS IN THEIR OWN DEVELOPMENT													
OUTCOME 9			ACTION SUPPORTIVE TO HUMAN SETTLEMENT(OUTPUT 1)													
REFER ENCE	PROJECT	PROJECT OBJECTIVE	DEPARTME NTAL OWNER	2013/14 BASELINE	ANNUAL TARGET/PE RFORMAN CE INDICATOR	ANNUAL BUDGET INFORMATION					PERFORMANCE TARGETS PROJECTED PER QUARTER					
						OPEX	CAPEX	REVEN UE	EXP TO DATE	Unit of measure ment	QUARTER 2 9OCT – DEC 2014)					
											Proj	Act	Expl of variation	Corrective Action	POE	
SPE 124		Number EPWP Participants secured with protective clothing	Senior Manager Community Services	102	120 participants provided with protective clothing	R 300 000	N/A	N/A	R0, 00	Number (not cumulative)	0	0	Submission to Supply Chain made in Q1 and still awaiting SCM processes i.e Committees to sit.	SCM to speed-up the processes.	Receipts.	

Signed by

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Ramakuntwane Selepe

Municipal Manager

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Date

